AI Use Agreement for Supervisees and Trainees

This agreement is an addendum to your supervision agreement. The supervisor and the supervisee fill it in together at the start of supervision and review it on the schedule below.

Supervisee _____ Supervisor _____

Training site or program _____ Start date _____

AI systems

AI systems approved for identifying client information under a BAA (write None if none)

_____

AI systems the supervisee may use only with fictional or de-identified material

_____

Approved uses

The supervisor and the supervisee check each use that is approved:

- ☐ Practicing therapy skills with fictional clients
- ☐ Studying a therapy model and preparing for exams
- ☐ Planning sessions from de-identified information
- ☐ Drafting notes or treatment plans from de-identified summaries, for review in supervision
- ☐ Other approved use: _____

Rules for every use

- Identifying client information goes only into the approved systems named above. In every other system, the supervisee removes HIPAA's 18 identifiers and any other identifying detail and refers to the client as Client A.
- AI does not make clinical decisions, diagnose or communicate with clients. The supervisee reviews every AI draft, and the supervisor reviews AI-assisted work before it is used with a client.
- The supervisee brings AI-assisted plans and drafts to supervision and marks the parts AI drafted.
- The supervisee tells clients about AI use as the site's consent policy requires.
- The supervisee follows the site's crisis protocol first whenever a situation involves risk.
- The supervisee follows the program's rules on AI in coursework, including how to cite AI contributions.
- The supervisee reports any mistaken entry of client information to the supervisor and the site's privacy officer right away.

What we will review in supervision

AI use to review in supervision

Review schedule

Review dates

Signatures

Supervisee signature

Date

Supervisor signature

Date